



**ISLAMIC RELIEF PAKISTAN-KP
GRADUATING WITH RESILIENCE INITIATIVES TO TACKLE POVERTY (GRIP)**

TERMS OF REFERENCE (ToRs)

**Development of District Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA)
Plan for District Peshawar with a Focus on Climate-Resilient Livelihoods and Income
Generating Activities (IGAs)**

1. Background

The Graduation Resilience and Improved Pathways (GRIP) Project aims to strengthen the resilience and socio-economic well-being of vulnerable households through sustainable livelihood development, community empowerment, and climate-resilient interventions. As climate change continues to intensify the frequency and severity of natural hazards, communities in District Peshawar face increasing risks from floods, droughts, heatwaves, water scarcity, pest outbreaks, and other climate-induced stresses that directly affect livelihoods, food security, and local economic development.

Building resilient communities requires integrating disaster risk reduction and climate change adaptation measures into local development planning. In this context, the GRIP Project intends to develop a District Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA) Plan for District Peshawar. The plan will serve as a strategic framework to guide stakeholders in addressing climate and disaster-related risks while promoting climate-resilient livelihood strategies and Income Generating Activities (IGAs) for vulnerable communities.

The planning process will adopt a participatory approach, ensuring meaningful engagement of Community Organizations (COs), relevant government departments, academia, civil society organizations, and private sector stakeholders. The final plan is expected to provide practical, evidence-based, and implementable recommendations that contribute to strengthening resilience and adaptive capacity at district level.

2. Purpose of the Assignment

The purpose of this assignment is to develop a comprehensive and actionable District DRR/CCA Plan for District Peshawar that identifies key climate and disaster risks, assesses their implications for local livelihoods, and proposes strategic interventions to enhance community resilience through climate-resilient livelihood opportunities and economic development initiatives.

3. Objectives of the Assignment

- To assess climate change and disaster-related risks, vulnerabilities, and their implications for livelihoods, natural resources, agriculture, livestock, and local economic activities in District Peshawar.
- To identify and prioritize climate-resilient livelihood strategies and Income Generating Activities (IGAs) that can strengthen adaptive capacities and economic resilience of vulnerable households, particularly women, youth, and marginalized groups.
- Develop District level DRR/CCA Plan with clear priorities, implementation arrangements, and recommendations for strengthening resilience and adaptive capacity.

4. Scope of Work

The selected consultant shall undertake the following tasks:

Task 1: Inception and Review

- Review relevant national and provincial policies, DRR and climate change frameworks, district-level data, and existing studies.
- Prepare an inception report outlining methodology, work plan, and consultation approach.

Task 2: Stakeholder Consultations

- Conduct consultations with Community Organizations (COs), government departments, academia, private sector representatives, and other relevant stakeholders.
- Facilitate discussions to identify climate risks, livelihood challenges, existing coping mechanisms, and adaptation opportunities.

Task 3: Risk and Livelihood Analysis

- Analyze major climate and disaster risks affecting livelihoods in District Peshawar.
- Assess livelihood vulnerabilities and opportunities for climate-resilient economic development.
- Identify feasible and context-specific climate-resilient livelihood strategies and IGAs.

Task 4: Development of District DRR/CCA Plan

The plan shall include:

- District risk and vulnerability profile.
- Key climate and disaster-related challenges.
- Livelihood vulnerability analysis.
- Climate-resilient livelihood and IGA framework.
- Strategic objectives and priority interventions.
- Roles and responsibilities of stakeholders.
- Implementation and coordination mechanism.
- Resource and partnership opportunities.
- Monitoring and reporting framework.

Task 5: Validation and Finalization

- Present draft findings to stakeholders.
- Incorporate feedback and submit the final plan.

5. Deliverables

| S. No | Deliverable | Timeline |
|-------|--------------------------------|------------------------------------|
| 1 | Inception Report and Work Plan | Within 10 days of contract signing |
| 2 | Draft District DRR/CCA Plan | Within 30 days |
| 3 | Validate Report | Within 40 days |
| 4 | Final District DRR/CCA Plan | Within 45 days |

6. Duration

The assignment is expected to be completed within 60 calendar days (Two Months).

7. Required Qualifications

The assignment is open only to Academic professionals meeting the following criteria:

a. Education

- PhD (preferred) or MPhil/MS in Climate Change, Environmental Sciences, Disaster Management, Agriculture, Rural Development, Development Studies, Geography, Natural Resource Management, or related disciplines.

b. Experience

- Minimum 10 years of relevant professional experience.
- Demonstrated experience in DRR and climate change adaptation planning.
- Experience in climate risk and vulnerability assessments.
- Experience in livelihood resilience and economic development programming.
- Proven experience facilitating multi-stakeholder consultations.
- Strong analytical and report-writing skills.
 - Experience in Khyber Pakhtunkhwa will be considered an advantage.

8. Reporting Line

The consultant will work under the overall supervision of the GRIP Project Manager and in close coordination with project staff and relevant district stakeholders.

9. Evaluation Criteria

Technical Evaluation (100 Marks)

| Criteria | Marks |
|--|-------|
| Academic Qualification | 20 |
| Relevant Professional Experience | 20 |
| Experience in DRR/CCA Planning Assignments | 25 |
| Experience in Livelihood Resilience and Climate-Resilient Economic Development | 15 |
| Experience in Stakeholder Engagement and Participatory Planning | 10 |
| Proposed Methodology and Work Plan | 10 |
| Total | 100 |

10. Detailed Scoring Matrix

| Criteria | Description | Marks |
|----------------------------------|---|-------|
| Academic Qualification | PhD = 20, MPhil/MS = 15 | 20 |
| Relevant Experience | 10–12 years = 10, 13–15 years = 15, Above 15 years = 20 | 20 |
| DRR/CCA Planning Experience | Demonstrated experience in similar assignments | 25 |
| Livelihood Resilience Experience | Climate-resilient livelihoods, value chains, IGAs, resilience programming | 15 |
| Stakeholder Engagement | Experience with participatory planning and consultation processes | 10 |
| Methodology | Understanding of assignment, approach, and work plan | 10 |

11. Proposal Submission Requirements

Interested candidates shall submit:

- Cover Letter.
- Updated Curriculum Vitae (CV).
- Copies of academic degrees and relevant certifications.
- Technical Proposal outlining methodology and work plan.
- Financial Proposal.
- List of at least five similar assignments completed during the last five years in DRR/CCA Planning and Livelihood Resilience Experience

12. Consultant Financial/Budget

The interested Individual consultant should submit their financial proposal as per below table.

| Budget: Development of District Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA) Plan for District Peshawar with a Focus on Climate-Resilient Livelihoods and Income Generating Activities (IGAs) | | | | | |
|---|-------------------------------|-------------|-----------------|-------------------|---------------------------|
| S. No | Item | Unit | Quantity | Unity Rate | Total amount (PKR) |
| A | Human Resource Charges | | | | |
| 1 | | | | | |
| 2 | | | | | |
| Total Amount | | | | | |
| B | Operational Charges | | | | |
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| Total Amount (Inclusive of All Govt Applicable Taxes-Transportations & Field Visit Expenses) | | | | | |