



ISLAMIC RELIEF

Islamic Relief in Pakistan is registered with the Securities and Exchange Commission of Pakistan (CUIN Registration No. 0033819) under Section 42 of Companies Ordinance 1984

“Inspired by our Islamic faith and guided by our values we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.”

Tender Pack

PROPOSAL FOR: Supply and Installation of Hematology Analyzer, Convex/Linear Ultrasonic Systems and Mobile & Fixed X-Ray Units for Health Department in Azad Jammu & Kashmir;

ADVERTISEMENT DATE: August 25, 2020

**TENDER DOCUMENTS ISSUANCE: August 25, 2020 to September 02, 2020
(Before 1300 Hrs)**

DOCUMENTS SUBMISSION DATE: September 02, 2020 (Before 1500 Hrs)



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1. CONFIDENTIAL QUESTIONNAIRE

Company Information

Question	Response
Full Legal and Trading Name.	
Date of Registration of your company (please attach certificate)	
Full address.	
Registered place of business (if different from street address).	
Name the contact within your organization to whom all correspondence regarding this should be addressed. This include Cell#, Email Address	
Company website address.	
Name and position of person authorized to enter into negotiations and sign any formal agreement.	
Company registration details such as, i. Registration numbers ii. VAT Registration number iii. Trade license number (copy must be attach)	
Name of other key contacts: Director/s. Sales/Orders. Technical Support.	



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Business Information

Question	Response
<p>Provide a brief description of your Company profile and structure, size and location(s) including a brief overview of your marketing and the scope of operations and styles manufactured.</p> <p>Relationships with any parent company (if applicable).</p> <p>Include details of third party contractors where applicable.</p> <p>Details of joint venture arrangements (if applicable).</p>	
List of Products/Services	
List of Major Clients	
<p>Details of your company’s experience in the manufacture or supply of similar items, keeping in view the following points:</p> <ul style="list-style-type: none">i. Name of company/INGOsii. Contract Valueiii. References <p>(Pos/ agreements copy must be attach)</p>	



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Banker’s Detail:

Question	Response
Bank Name, Account Title, branch and total turnover in USD of last year (attach the bank statement of last 6 months)	

Trade Reference (only for Similar Projects):

	1	2	3	4
Name of Organization				
Contact name and phone number				
Description of items/services delivered				
Quantity				
Date contract awarded				
Date contract Completed				
Value of Contract in PKR				



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2. Pricing (RFQ)

M/S _____

Date: _____

Ref # _____

Islamic Relief (IR) is an International Relief and Development Organization providing humanitarian aid during emergencies and working for long-term development of World’s poorest people.

Islamic Relief takes this opportunity to request you to quote the prices for the Supply and Installation of Hematology Analyzer, Convex/Linear Ultrasonic Systems and Mobile & Fixed X-Ray Units for Health Department in Azad Jammu & Kashmir as per following detail:

A. Hematology Analyzer (Quantity: 01):

S#	Name of item and specs		Brand Offered)	Qty	Unit Price	Total
1	Parameters	22 Parameters; WBC, LYM, MID, GRAN, LYM%, MID%, GRAN%, RBC, MCV, HCT,PLT, MPV, MCH, MCHC, RDW%, RDW,PCT, PDW%, PDW, P-LCR,P-LCC		1		
	Reagents	2 Reagents used for Analyzer				
	Dimensions and weight	Dimensions: 395X295X475 mm (basic/ standard/ cap) (HWD): 395X295X475 mm (Sampler) Weight <_18kg Basic/ standard/ cap) <_ 22 kg (sampler)				
	Throughput	2.8 to 12.5/hour				
	Display monitor	>_ 60 samples/ hour <_ 50 seconds, time to result, OT inlet				
	Sample system	Maintenance- free shear vale				
	Data storage and interface	QC software: yes including Levey- Jennings and xb More Capacity: 50, 000 sample Display: 7 inch WVGA true color (24-bit) touch screen Interface ports: 1 USB device/ 4 USB host/ 1 LAN port				
	Precision	CV WBC: < 1.7% CV RBC: < 0..9% CV MCH : < 0 .4% CV HGB: < 0.5% CV PLT: <3.0%				
Total Amount (Inclusive of Supply, Installation and Taxes)						



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B. Convex/Linear Ultrasonic Systems (Quantity: 01):

Sr. #	Item Name	Specification	Brand Offered (If applicable)	Qty	Unit Price	Total
1	Diagnostic Scanner	Specification of Convex/Linear Ultrasonic System		1		
	Scanning Method	Convex/Linear Electronic Scan				
	Display Mode	B,B/B,Z,B/M,M				
	Focusing Method	Full Digital Beam forming, continuous dynamic receiving focus, 4 -stage dynamic transmission focus				
	Ultrasound Frequency	2.8 to 12.5 MHz				
	Display Monitor	12.1" SVGA LCD, 8 bits, 256 Gray scales				
	Cine Memory	255 Frames				
	Measurement Function	Distance, Circumference, Area, Volume, Hip joint angle, Histogram, Gestational weeks calculation, EFW, Velocity, Heart rate and LV calculation				
	Character Display	Hospital name, patient name, ID, age, sex, DoB, LMP, date, time, probe type, range, gain, acoustic power, dynamic range, gamma, H-res- grey scale and focus information				
	Probe connector	2 (selected by keyboard)				
	Dimensions	480(W) x720(D)x1280(H) approx. (mm)				
	Net weight	60 Kg approx.				
	Power source	Still Image (JPEG) Internal (100 images max.) External USB Memory Moving Image(AVI) External USB Memory				
Probes	5.0/3.5/2.8 MHz 60R convex probe HCS-536M 12.5/10.0/7.5 MHz 30 mm linear probe HLS-513M					
Total Amount (Inclusive of Supply, Installation and Taxes)						



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C. Mobile X-Ray Units (Quantity: 01):

Sr. #	Mobile X-Ray Machine 500mA	Brand Name	Quantity	Unit Price	Amount
A	DESCRIPTION OF REQUIREMENTS		1		
1	X-ray unit for routine bedside radiographic procedures in intensive care unit, cardiac care unit, operating rooms, paediatrics, neonatal units, orthopedics and clinics.				
2	BASIC COMPONENTS:				
3	X-ray generator				
4	Control panel				
5	Tube assembly				
6	X-ray tube				
7	Collimator				
8	X-Ray Generator:				
9	Microprocessor, multi-pulse, high frequency converter generator Should condenser discharged system be considered due to possible power insufficient or instability??				
10	Shall be 230 Volts A/C line operated.				
11	Shall have radiographic voltage range between 40 Kv and 125 Kv				
12	Maximum tube current shall not be less than 450 mA				
13	Generator output should be at least 12 KW				
14	Shortest exposure time should not be more than 1 ms				
15	Overload protection device				
16	Control Panel:				
17	Digital readouts				
18	Ready light indicator				
19	KV / mAs buttons				
20	Ready light/ exposure light indicators				
21	Message display windows				
22	Status display, error display and its logging facilities				
23	Base assembly:				
24	Two main drive wheels shall provided with protective covers.				
25	Single pressure sensitive handle control with “Deadman”-type hand break and drive lock, when released, shall automatically engage the systems break and disconnect the drive motors.				
26	Tube support:				
27	Vertical column must be able to rotate +/- 270 degrees from its center position and be capable of positioning the tube to either side of the unit.				



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28	Vertical range, measured from floor to focal spot, of 24" to 78.5 "from lowest to highest position			
29	X-ray tube must be capable of +/- 180 degree rotation around lateral arm with focal spot vertical position indicated by detent			
30	Cassette Cabinet:			
31	Cabinet shall contain a storage bin capable of holding a minimum of ten 43 x 35 cm, film cassettes			
32	X-ray Tube:			
33	Rotating anode, single focus type			
34	Maximum voltage 150 KV			
35	Focal spot shall not be more than 0.8 mm			
36	Anode rotation not less than 8500 rpm			
37	Anode heat storage shall not be less than 125 KHU			
38	Collimator:			
39	Manual, multi-leaf type			
40	Rotatable +/- 90°			
41	Tube-on indicator			
42	Built-in light switch should be provided			
43	Light luminescence shall be minimum 160 lux			
44	Mobility:			
45	Shall be mortorised			
46	Shall be easily moved and manoeuvrable			
47	Shall be equipped with +/- 180° round axis rotation to enable its operation within acute space constraints.			
B	ACCESSORIES			
1	All standard accessories/consumables/parts required for the proper operation of the above item shall be included in the offer. Bidders shall specify, in a separate Excel worksheet , the quantity and details of any items included in this offer which have not been specified in Part A above.			
2	All standard Maintenance tools and cleaning /lubrication materials where applicable shall be included. Bidders shall specify, in a separate Excel worksheet , the quantity and details of any items included in this offer which have not been specified in Part A above.			
Total Amount (Inclusive of Supply, Installation and Taxes)				

D. Fixed X-Ray Units (Quantity: 01):

S#	Item Name	Specification	Brand	Unit Price	Total
1	50KW 500 MA RADIOGRAPHIC X-RAY System	a) 50kW High Frequency Inverter Type X-Ray Generator. Capable to provide user programmable Radiography and auto Programble Radiography. Radiographic Ratings: 500mA/40kV (0.1s)			



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		<p>to 100kV(0.1s) 320mA/40kV (0.1s) to 150kV(0.1s) Automatic Exposure Control.</p> <p>b) <u>Rotating ANODE X-RAY TUBE:</u> Rotating anode dual focus 0.6 & 1.2mm X-Ray Tube. Anode Heat Storage Capacity 300,000 Heat Units/300KHU</p> <p>c) <u>TUBE STAND:</u> Floor-to-ceiling type X-RAY Tube Support. Longitudinal Movement: 250cm or more Lateral Movement: 40cm or More. Vertical Movement: 166cm or more with manual beam limiting device. and high tension Cables.</p> <p>d) <u>FOUR WAY MOVING TABLE TOP BUCKY TABLE:</u> - Cassette Size 18 x 24cm to 35x 43cm (8'' x 10'' to 14'' x 17'') - Floating Stroke : Longitudinal 90cm or more. - Lateral \pm12cm. - Bucky Device : Oscillating Grid. - Grid Ratio 8:1. <u>Vertical Bucky Stand</u> - Distance From the Front : 3.2cm Panel Of The Bucky Device To The Film - Vertical Movement of the Bucky Device: approx. 120cm. - Compatible Cassette Size: 18cm x 24cm to 35cm x 43cm (8'' x 10'' to 14'' x 17''). - Bucky Device Movement and Lock: Counterweight and Electromagnetic Lock - Grid Movement: Oscillating Motion System - Grid Ratio 8:1. <u>COUNTRY OF ORIGIN & MANUFACTURING:</u> - System should be manufactured in USA/Europe/Japan - System should be FDA and CE & MHLW any two Certificate mandatory.</p>			
<p>Total Amount (Inclusive of Supply, Installation and Taxes)</p>					



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Note: IR will have the right to conduct the lab test for of samples to evaluate the quality and also the consignment if selected.

Delivery Time	Within 5 Days after award of Order
Delivery Location	District Muzaffarabad, Bagh, Mirpur-Azad Jammu & Kashmir

General Terms & Conditions

General

- 1- Supplier will be required to provide CDR/DD amounting 5 % (in the name of “Islamic Relief”). CDR/DD will be returned to unsuccessful bidders after decision of tender. Tender without CDR/DD will not be considered.
- 2- Quoted prices for the above items shall be inclusive of all kind of govt. taxes including GST and duties as per prevailing Tax Laws of Govt. of Pakistan, Transportation, and Custom Clearance and port taxes (if any)
- 3- All prices must be quoted in Pak rupees.
- 4- Prices quoted shall be Delivered Duty Paid (DDP) at the identified locations i.e. Muzaffarabad, Mirpur & Bagh-AJK
- 5- Any damage, loss, theft and demurrages outside the premises of Islamic Relief (Pakistan) shall be the responsibility of supplier / agent.
- 6- Evaluation of the quotation and award of Purchase Order shall be items wise/lot wise.
- 7- Withholding tax & GST as per government prevailing rates shall be deducted at the time of payment.
- 8- Payment shall be made in the form of cross cheque within 21 days after acceptance of delivery and subsequent submission of the invoice to the Islamic Relief (Pakistan).
- 9- Islamic Relief reserves the right to reject any or all quotations without assigning any reason thereof.
- 10- Expected delivery time must be mentioned on your quotation. Incomplete Bids/ documents shall not be entertained.

3.2. Bid Submission Requirements

1. The following documents should be accompany the tender
 - Updated Company Profile with all registration certificates (suppliers having No experience with IR)
 - Updated bank statements of last 6 months and Last year audited financial statements (suppliers having No experience with IR)
 - Relevant Purchase Orders, Agreements and completion certificates (suppliers having No experience with IR)
 - CDRs/DDs 5% of the total quoted cost.
2. **Sealed Quotations addressed to “Procurement Committee” should be drop in quotation box placed at Plot # 10-A, St. # 87, G-13/1, Islamabad latest by 1500 hours on or before September 02, 2020.**



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3.3. Validity of Price

Prices shall remain valid for at least 90 days from the date of opening. If the last date falls on a holiday, the validity shall be extended to the next working day of the Company thereafter.

For Islamic Relief _____ Sig & Seal of bidder _____

Supplier Screening Form

Company Information:-

Company Name (as appeared on Registration Document): _____

Company Address: _____

Country: _____ Telephone: _____ Website: _____

Director(s) names (Please ensure you enclose proof of identity of director(s) e.g. passport copy or ID card)

Has the organization been convicted of any criminal offence?

Yes No

Does the organization have any relationship with current IR staff in the following capacity?

Personal/Family Yes No

Business Yes No

If you have answered YES to any of the above then can you please state in detail the relationship you have and with whom

How did you hear about IR’s service request? _____

Please note that it is compulsory for the following to be provided to us:

1. Company Registration
2. Photo copy of ID/Passport of Directors

Consent

Our organization is not involved in and does not support any activity which is considered illegal by the Government of _____ (insert Country) or under the International Laws Community or what may be termed a ‘terrorist activity’

I confirm that the above information is accurate to the best of my knowledge. I have not withheld information.

Name: _____

Position: _____

Sign & Official stamp: _____

Date: _____

We will treat your personal information as confidential and your details will not be shared with anyone else. The information on this form is required for the purpose of providing security screening.

Internal Use

Received by (local office): Name Position Date

Information sent to (HQ): Name Date



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Queries..... please write us

If you have any query on tender document than please write to pcco@irp.org.pk

Complaints..... please write us

If you see any violation of rights or any incident of corruption, please contact us at:

complaints@irworldwide.org

Islamic Relief has zero tolerance for corruption & bribery and is committed to listen and Address any violation of rights of aid workers, suppliers, contractors and our beneficiary communities.