



ISLAMIC RELIEF

Islamic Relief in Pakistan is registered with the Securities and Exchange Commission of Pakistan (CUIN Registration No. 0033819) under Section 42 of Companies Ordinance 1984

"Inspired by our Islamic faith and guided by our values we envisage a caring world where Communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others."

Tender Pack

TENDER FOR: Qurbani Programme 2020

Supply, Slaughtering, Cutting, Packing and Cold Chain Transportation (where applicable) of 650 Qurbani Animals for its Qurbani Programme 2020 in Khyber Pakhtunkhwa, Azad Jammu & Kashmir and Baluchistan.

TENDER ADVERTISEMENT: June 28, 2020

TENDER DOCUMENT ISSUANCE DATE: June 29, 2020 to July 09, 2020 (Before 13:00)

LAST DATE FOR DOCUMENTS SUBMISSION: July 09, 2020 (On or Before 14:00)



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1. CONFIDENTIAL QUESTIONNAIRE

Company Information

Question	Response
Full Legal and Trading Name.	
Date of Registration of your company (please attach certificate)	
Full address.	
Registered place of business (if different from street address).	
Name the contact within your organization to whom all correspondence regarding this should be addressed. This include Cell#, Email Address	
Company website address.	
Name and position of person authorized to enter into negotiations and sign any formal agreement.	
Company registration details such as, i. Registration numbers ii. VAT Registration number iii. Trade license number (copy must be attach)	
Name of other key contacts: Director/s. Sales/Orders. Technical Support.	



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Business Information

Question	Response
<p>Provide a brief description of your Company profile and structure, size and location(s) including a brief overview of your marketing and the scope of operations and styles manufactured.</p> <p>Relationships with any parent company (if applicable).</p> <p>Include details of third party contractors where applicable.</p> <p>Details of joint venture arrangements (if applicable).</p>	
<p>List of Products/Services</p>	
<p>List of Major Clients</p>	
<p>Details of your company's experience in the manufacture or supply of similar items, keeping in view the following points:</p> <ol style="list-style-type: none">Name of company/INGOsContract ValueReferences <p>(Pos/ agreements copy must be attach)</p>	



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Banker's Detail:

Question	Response
Bank Name, Account Title, branch and total turnover in USD of last year (attach the bank statement of last 6 months)	

Trade Reference (only for Relevant/Livestock or meat export Projects):

	1	2	3	4
Name of Organization				
Contact name and phone number				
Description of items/services delivered				
Quantity				
Date contract awarded				
Date contract Completed				
Value of Contract in PKR				



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2. Pricing

M/s _____

Date: _____

Request for Quotation

Islamic Relief (IR) is an International Relief and Development Organization providing humanitarian aid during emergencies and working for long-term development of World's poorest people.

Islamic Relief takes this opportunity to request you to quote the prices for the **supply, Slaughtering, Cutting, Packing and Cold Chain Transportation (where applicable) of Qurbani Animals (Bulls & Cows)** for Qurbani Programme 2020 in KP, AJK and Baluchistan as per following detail:

Total Animals= 650

Areas/ Locations	Qty (No of Animals)	Price Per Animal (Bull) A	Price Per Animal (Cow) A1	Slaughtering Skinning & Cutting Cost (per Animal) B	Packing Cost (5 KG Meat in food graded plastic bag with IR logo) C	Transportation (Cold Chain if applicable) D	Total Cost (Including (A+B+C+D)	Total Cost (Including (A1+B+C+D)
KP – District Buner, North Waziristan, South Waziristan, Orakzai, Bhakakhel, Khyber and Nowshera	400							
AJK- District Bagh, Muzaffarabad, Mirpur and Haveli.	150							
Balochistan- District Pashin and Chagai	100							
Specification Type: Bull/Cow Age: 2 ½-4 Years With visible Minimum two (2)-Maximum Six (6) Teeth. Major Requirements: Animal should not have any physical defects i.e. blindness, missing/ broken limb, and damaged horns. The Animals should be healthy, active and fit for Qurbani as per Shariah law. <ul style="list-style-type: none"> 400 bulls/Cows should be slaughtered for Tribal districts North Waziristan, South Waziristan, Orakzai and Khyber, KP districts Bhakakhel, Nowshera and Bunner. After slaughtering, skinning & cutting (exclusive of head, feet, liver, heart and animal waste) minimum 9600 packets of clean meat, each packet of 5 KG. 150 bulls/Cows should be slaughtered for Bagh, Muzaffarabad, Mirpur and Haveli Districts. After slaughtering, skinning & cutting (exclusive of head, feet, liver, heart and animal waste) minimum 3600 packets of clean meat, each packet of 5 KG. 100 bulls/Cows should be slaughtered for Pashin and Chagai. After slaughtering, skinning & cutting (exclusive of head, feet, liver, heart and animal waste) minimum 2400 packets of clean meat, each packet of 5 KG. 								
Grand Total (Inclusive of all Taxes and Transportation)								



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Supplier will buy back Animal Skin, Head, Feet, Liver and Heart on the following Prices;

S. No.	Description	Unit Price (per animal)	Total price
1	Skin		
2	Head		
3	Feet		
4	Liver		
5	Heart		

Lead time for the Supply of Animals (days)	
Slaughtering facility for 400 animals <ul style="list-style-type: none">Bunner 9,60 meat packsBakka Khail 1,920 meat packs,Tribal District Orakzai 9,60 meat packsTribal District North Waziristan 9,60 meat packsTribal District South Waziristan 9,60 meat packsTribal District Khyber and Nowshera 3,840 meat packs	Location: Slaughtering, Skinning, Cutting and packing capacity per day (Bulls/Cows): Slaughter House Conventional/Manual Slaughtering at the venue
Slaughtering facility for 150 animals <ul style="list-style-type: none">District Bagh 9,60 meat packsDistrict Muzaffarabad 9,60 meat packsDistrict Mirpur 9,60 meat packsDistrict Haveli 7,20 meat packs	Location: Slaughtering, Skinning, Cutting and packing capacity per day (Bulls/Cows): Conventional/Manual Slaughtering at the venue
Slaughtering facility for 100 animals <ul style="list-style-type: none">District Chagai 1,200 meat packsDistrict Pashin 1,200 meat packs	Location: Slaughtering, Skinning, Cutting and packing capacity per day (Bulls/Cows): Conventional/Manual Slaughtering at the venue
Cold Chain Fleet (number and capacity of vehicles) (if applicable)	



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3. General Terms & Conditions

3.1. General

- Supplier shall provide CDR/DD amounting 5 % (in the name of Islamic Relief) along with tender pack, CDR/DD will be returned to unsuccessful bidders after decision of tender. Tender without CDR/DD will not be considered.
- Quoted prices for the above items shall be inclusive of all kind of Govt. taxes and duties as per prevailing Tax Laws of Govt. of Pakistan, Transportation, and Custom Clearance and port taxes (if any)
- All prices must be quoted in Pak rupees.
- Supplier will keep animals in one central & separate location for pre inspection and selection at least 5 days before Eid.
- Supplier will be responsible for animal fodder, vaccinations, and care during Quarantine period.
- Supplier will be responsible for slaughtering; skinning, cutting and packing of meat in food graded (transparent) bags with IR Logo and transportation (Cold Chain- if applicable) of packed meat to mentioned areas.
- Supplier will buy back animal Skin, Head, Feet, Liver & Heart and income from those will be deposited in Islamic Relief account or the same may be adjusted in final invoice.
- Supplier will be responsible for proper cleanliness and hygiene of animal keeping and slaughtering area along with proper waste disposal of animal waste after slaughtering, skinning, cutting and packing.
- Supplier will be responsible for providing weighing machines for weighing of meat pack (5 Kg).
- Any damage, loss, theft, demurrages and degradation of meat quality before delivery of meat pack at final destination will be responsibility of supplier.
- Evaluation of the quotation and award of Purchase Order shall be items wise/lot wise.
- Withholding tax & GST as per government prevailing rates shall be deducted at the time of payment.
- Payment shall be made in the form of cross cheque within 21 days after execution of order and subsequent submission of the invoice to the Islamic Relief (Pakistan).
- Islamic Relief reserves the right to reject any or all quotations without assigning any reason thereof.
- Expected delivery time must be mentioned on your quotation.

3.2. Bid Submission Requirements

The following documents should be accompany the tender

- Updated Company Profile with all registration and accreditation certificates
- Sealed Quotations addressed to **“Procurement Committee”** should be dropped in our quotation box placed at Plot # 10-A, St. # 87, G-13/1 Islamabad latest by 1400 hours on or before July 09, 2020.
- Copy of CNIC of company’s Director/MD/Owner
- Documentary evidence of similar project executed i.e. copies of Purchase order and agreement.
- Pictures/Video of slaughtering facility and cold chain fleet (if applicable)
- CDR/DD 5% of the total quoted value (In the name of Islamic Relief).



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Consent

Our organization is not involved in and does not support any activity which is considered illegal by the Government of _____(insert Country) or under the International Laws Community or what may be termed a 'terrorist activity'

I confirm that the above information is accurate to the best of my knowledge. I have not withheld information.

Name

Position

Sign & Official stamp

Date

We will treat your personal information as confidential and your details will not be shared with anyone else. The information on this form is required for the purpose of providing security screening.

Internal Use

Received by (local office): Name

Position

Date

Information sent to (HQ): Name

Date

5. Queries..... please write to us

If you have any query regarding tender documents, then please contact us at pcco@irp.org.pk

6. Complaints..... please write to us

If you see any violation of rights or any incident of corruption, please contact us at:

complaints@irworldwide.org

Islamic Relief has zero tolerance for corruption/ bribery and is committed to listen and address any violation of rights of aid workers, suppliers, contractors, our beneficiary and communities.